

**Jefferson County Board
Committee Minutes**

March 17, 2010

Infrastructure Committee

Call to order

Meeting called to order by Supervisor Kannard at 8:30 a.m.

Roll call

James Braughler, Richard Jones, John Kannard, Carol Ward Knox, Donald Reese.

Others Present: Mark Miller – Maintenance Supervisor; Supervisor Greg David; Scott Johnson; Captain Jerry Haferman; John Rhiel – PADA Representative; Supervisor Walt Christensen; Supervisor Sharon Schmeling; Paul Novitzke – Fair Park Director; Phil Ristow – Corporation Counsel; Supervisor Amy Kramer; Chris Sukow – Kemmeter's/KC Subs; Sheriff Milbrath.

Certification of compliance with the Open Meetings Law

The County Administrator's staff reported that the meeting was properly noticed in compliance with the law.

Review of the Agenda

No changes made

Public Comment:

John Rhiel spoke on behalf of PADA. PADA holds a Walk a Mile fundraiser event on May 1st. He was requesting permission to place signs/silhouettes on the courthouse lawn for May 1st and also asked the committee to consider having the signs up for the entire month of April.

Approval of the January 6, 2010 joint Infrastructure and Highway Committee meeting minutes

Motion made by Supervisor Reese; Second by Supervisor Jones to approve the January 6, 2010 joint Infrastructure and Highway Committee meeting minutes. (Ayes – All)

Approval of the January 6, 2010 Infrastructure Committee meeting minutes

Motion made by Supervisor Reese; Second by Supervisor Jones to approve the January 6, 2010 Infrastructure Committee meeting minutes. (Ayes – All)

Discussion and possible action on serving lunch at the courthouse

Chris Sukow from Kemmeter's/KC Subs proposed the idea of serving lunch at the courthouse. She would like to do a one month trial. Phil Ristow explained that this would likely need licensing through the Health Department. He also told the committee that it might be a good idea to solicit proposals from other businesses in the community who might be interested in participating. Staff will check with the Health Department and check for an available space that would work for this. An E-mail survey will be sent out to employees to find out if they are interested in this idea. This item will be discussed at the next meeting.

Review bid specifications and authorize seeking bids for a new commercial building at Fair Park

Paul Novitzke provided information on this project to the committee for their review. He discussed the advantages this new Storage and Stalling building could provide for the Fair Park. He addressed committee questions and suggestions.

Motion made by Supervisor Braughler; Second by Supervisor Reese to proceed with the bid process for the Fair Park Storage and Stalling building. (Ayes-All)

Update on alternative energy source project

Supervisor Christensen provided information and discussed renewable energy possibilities.

He requested approval of some type of working group to look into the various alternative energy options available to the County. He asked about possible funding for site assessments and would like to come up with a timeline to complete some of this work.

Scott Johnson spoke to the committee regarding the project in the Fort Atkinson School District.

The committee supports this initiative.

Supervisor Christensen will bring a draft resolution for the Infrastructure Committee to review at their next meeting scheduled for April 8th.

Review of energy audit recommendations and implementation

This will be discussed at the next meeting.

Update on ADA project in the jail and MIS Building improvements

Mark Miller informed the committee that the ADA project is nearing completion.

The MIS porch is enclosed and secured. Smoke detectors were installed in the MIS server room at the courthouse. Combination locks were installed on the server room door and at the MIS building.

Discussion and possible action on a Jefferson County Grounds Use Policy

This item will be discussed at the next meeting.

Request from PADA to place 3-4 signs/silhouettes on courthouse lawn May 1st for Walk a Mile fundraiser event

Motion made by Supervisor Knox; Second by Supervisor Jones to allow PADA to place their signs on the courthouse lawn for the May 1st Walk a Mile fundraiser event. (Ayes-All)

Potential items for the Committee's next meeting

- Approval of March 17, 2010 Infrastructure Committee meeting minutes
- Discussion and possible action on serving lunch at the courthouse
- Open bids for Fair Park
- Update on ADA project in the jail and MIS Building improvements
- Discussion and possible action on a Jefferson County Grounds Use Policy
- Update on alternative energy source project
- Review of energy audit recommendations and implementation

Set future Committee meeting dates

April 8, 2010 – 8:30 a.m.

Tour of Sheriff's Facility

The Committee toured the Sheriff's facility. Supervisor Knox was excused from the tour.

Adjourn

Supervisor Reese made a motion to adjourn; Second by Supervisor Jones at 11:07 a.m. (Ayes-All)